

**BOARD OF EDUCATION  
WEST ESSEX REGIONAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
May 24, 2021  
Board Secretary's Memorandum  
REMOTE PUBLIC MEETING**

**In accordance with the New Jersey Department of Community Affairs Local Operational  
Guidance – Covid-19: Guidance for Remote Public Meetings in New Jersey.**

**EXECUTIVE SESSION: 6:45 PM**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

**OPEN MEETING:**

The Board will reconvene from Executive Session and Ms. Maryadele Wojtowicz, President, will preside and voice the call to order at 7:30 p.m.

Pledge of Allegiance

**ROLL CALL:**

Ms. C. Egan  
Ms. A. Fahey  
Ms. J. Marcus  
Mr. F. Perrotti  
Mr. A. Rubinich  
Ms. D. Sacco-Calderone – Vice-President  
Ms. J. Skelton  
Mr. R. Stampone  
Ms. M. Wojtowicz - President

**Administration:**

Mr. Damion Macioci, Superintendent of Schools  
Ms. Melissa Kida, Board Secretary/Business Administrator

**PUBLIC NOTICE OF MEETING:**

Notice of the May 24, 2021 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 7, 2021 and The Star Ledger on the same day.

West Essex Regional Board of Education  
AGENDA – May 24, 2021

**BOARD PRESIDENT’S REPORT:**

**SUPERINTENDENT’S REPORT:**

- Curriculum Presentation given by **Lisa Swanick**, Supervisor of Fine, Performing and Practical Arts
- **Director of Curriculum’s Report**
- **Principals’ Reports**

**COMMENTS FROM BOARD MEMBERS:**

**BOARD COMMITTEE REPORTS/COMMENTS:**

**PUBLIC COMMENTS:**

Ms. Wojtowicz will open the floor to the public for comments on agenda items.

*(In accordance with Bylaw #0167, a copy of which is available on the District’s website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.)*

West Essex Regional Board of Education  
FINANCE– May 24, 2021

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 35, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the Secretary's and Treasurer's Reports for **April, 2021**, in the amount of **\$12,087,284.62** Pursuant to N.J.A.C. 6A:23-2.11(a), the West Essex Regional School District Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **April, 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Enclosures 1F – 49F**

2. To approve the attached transfer report from **April 1, 2021** through **April 30, 2021**.

**Enclosure 50F**

3. To approve the bills and claims **check number 046409** through **check number 046495** and **check number 510652** through **check number 510653**.  
**Payroll check number 500982** through **check number 500983**.  
**Totaling: \$1,796,908.84**

**Enclosures 51F – 54F**

4. To approve the **Student Activity Check Register** from **May 7, 2021** through **May 21, 2021**, **check number 12345** through **check number 12367** and **check number 12369** through **check number 12370** and **check number 12373** through **check number 12414** and **check number 12416** through **check number 12430** and **check number 12432** through **check number 12434**.  
**Void check numbers 12368, 12371, 12372, 12415, and 12431**.  
**Totaling: \$38,574.57**

**Enclosures 55F – 64F**

5. To approve the Regular Meeting Minutes of **May 10, 2021**.

**Enclosures 65F – 76F**

6. To approve the Executive Session Minutes of **May 10, 2021**.

**Enclosure 77F**

7. To authorize the Business Administrator to approve the **Payment of Bills**, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting.

West Essex Regional Board of Education  
FINANCE– May 24, 2021

8. To approve submission of the district's application for the 2021/2022 school year **Alyssa's Law security grant** in the amount of \$104,331.  
[NOTE: Additional monies will be used through local funds should the total estimated costs of the proposed work exceed the district's grant allowance.]
9. To approve the **Use of Facilities Schedule of Fees**, pursuant to district Policy #7510-Use of School Facilities, as appended.

**Enclosures 78F – 82F**

10. To approve designation of the following banking institutions effective July 1, 2021 through June 30, 2022 as **Official Depositories** requiring the signature of the Board Secretary and the Superintendent (*alternate signature is the Treasurer of School Monies*):

**Lakeland Bank**

Unemployment Trust Account  
Payroll Agency Account  
Payroll Account  
Student Activity Account (checking)  
Food Service Account  
General Account  
Robert J. Cerasia Memorial Scholarship Fund  
Richard & Ruth Ebersbach Memorial Scholarship Fund  
Patrick Flaherty Memorial Scholarship Fund  
James Gorman Memorial Fund  
Music Scholarship Fund  
Gail Rogavin Scholarship Fund  
Tina Lane Memorial Scholarship Fund  
West Essex Superintendent's Scholarship  
Charles Robert Cerasia IV Memorial Scholarship Fund  
SEC Athletic Scholarship Fund

11. WHEREAS, the West Essex Regional Board of Education desires to maximize the return to the Board on invested funds; and

WHEREAS, the West Essex Regional Board of Education believes that this can best be accomplished through competitive quotations;

NOW THEREFORE BE IT RESOLVED, that the West Essex Regional Board of Education designate the following banks having branches in the County of Essex:

- Lakeland Bank
- US Bank

**Referendum Investments:**

- Lakeland Bank
- Depository Trust-Chase Bank

as eligible **Depositories of Record for Investment Purposes**; and

BE IT FURTHER RESOLVED, that the West Essex Regional Board of Education hereby authorizes the Board Secretary to solicit quotations from these banks and to invest Board of Education funds in them subject to the restrictions in Title 18A.

West Essex Regional Board of Education  
FINANCE– May 24, 2021

12. To authorize the Board Secretary to continue in existence a **Payroll Account**, established as commensurate with the needs of this Board of Education and continue the stipulation that a facsimile signature of the Treasurer of School Monies be required on all disbursements from this account.
13. To approve the **Chart of Accounts** for the 2021/2022 school year.
14. To approve the following companies to serve as the **Tax Shelter Annuity Companies** (403B), (Roth 403B) and (457B) on behalf of the West Essex Regional School District for the 2021/2022 school year:  
*AXA Equitable Life Insurance Society of the United States*  
*Invesco/Gaba Financial Services*  
*Lincoln Investment*  
*MetLife Resources*  
*American International Group Inc. (Valic)*
15. To approve the **Bid Threshold** of \$44,000 and the **Quote Threshold** of \$6,600 and pay to play \$17,500 in awarding contracts in accordance with N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 for the 2021/2022 school year.
16. To approve **IMAC Insurance Management & Consulting** of Belleville, NJ to serve as the **Agent and Broker of Record** in the matter of all insurances, with the exception of Workman's Compensation Insurance, for the West Essex Regional School District, for the period of July 1, 2021 through June 30, 2022, at the pleasure of the Board of Education.
17. To approve **Benefit Analysis, Inc.** to serve as an Agent and Broker of Record in the matter of a **Flexible Spending Plan** for the West Essex Regional School District, for the period of July 1, 2021 through June 30, 2022, at the pleasure of the Board of Education.
18. To approve the renewal of **Benecard** to provide the district's prescription card plan effective July 1, 2021 through June 30, 2022.
19. To approve renewal of **Delta Dental** for the district's dental coverage effective July 1, 2021 through June 30, 2022.
20. To approve **AFLAC, Colonial Life, and Prudential Financial Inc.** to serve as an Agent and Broker of Record in the matter of **Voluntary Disability Insurance(s)** for the West Essex Regional School District, for the period of July 1, 2021 through June 30, 2022, at the pleasure of the Board of Education.
21. To approve **DiCara/Rubino Architects** to serve as **Architect of Record** for the West Essex Regional School District, for the period of July 1, 2021 through June 30, 2022, at the pleasure of the Board of Education.

West Essex Regional Board of Education  
FINANCE– May 24, 2021

22. To approve **Michael Halik** to serve as the **Treasurer of School Monies** for the West Essex Regional School District, for the period of July 1, 2021 through June 30, 2022, at the pleasure of the Board of Education at a stipend of \$6,000.
23. To approve as **Official Newspapers**, for all purpose of advertising legal notices, designation of **The Progress**, (**Parker Publications**), Bernardsville, New Jersey, and/or **The Star-Ledger**, Newark, New Jersey for the 2021/2022 school year.
24. To approve the following resolution:  
**WHEREAS**, the West Essex School District, hereafter referred to as **“Educational Facility”** is a member of the School Alliance Insurance Fund, hereinafter referred to as **“Fund”**; and  
**WHEREAS**, said renewal membership terminates as of July 1, 2021 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and  
**WHEREAS**, the **Educational Facility** is afforded the following types of coverages:
- ☐ Workers’ Compensation
  - ☐ Foreign Travel Liability
  - ☒ Package – Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
  - ☒ Excess Liability (AL/GL)
  - ☒ School Leaders Professional Liability
  - ☒ Excess Liability (SL/PL)
  - ☐ Student Accident
  - ☐ Supplemental Indemnity – Workers’ Compensation
  - ☐ Security Guard Liability
- WHEREAS**, the **Educational Facility** desires to renew said membership;  
**NOW THEREFORE, BE IT RESOLVED** as follows:
1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2021, and ending July 1, 2024 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
  2. The **Educational Facility’s** Business Official, **Melissa Kida**, is hereby appointed as the **Educational Facility’s** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility’s** renewal of its membership.
25. To approve renewal of the contract with **New Wave Consultants, Inc.** to provide mandatory environmental safety services under PEOSHA and AHERA in the amount of \$8,200.00 for the 2021/2022 year.
26. To approve **New Wave Consultants, Inc.** to provide mandatory lead testing in drinking water in the amount of \$350 per school and \$50 per sample, for the 2021/2022 year.

27. WHEREAS, there exists a need for the performance of the statutory annual audit of accounts of the West Essex Regional School District, and  
WHEREAS, the funds are available for this purpose, and  
WHEREAS, the Local Public Contracts Law (NJSA 40A:11 et.seq.) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids be adopted by a majority of the full Board.  
NOW THEREFORE BE IT RESOLVED, by the Board of Education of the West Essex Regional School district in Essex County approves of the following:
1. The firm of **Nisivoccia, LLP** Certified Public Accountants of 200 Valley Road, Suite 300, Mt. Arlington, NJ 07858 is hereby appointed **Auditor** with fees of \$35,600.00 for the West Essex Regional School District Board of Education.
  2. This appointment is made without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the appointment is made for services performed by a person or persons authorized by law to practice a recognized profession and whose practice is regulated by law.
  3. A copy of this resolution shall be published in The Progress, (Parker Publications) as required by law within ten days of its passage.
28. WHEREAS, there exists a need for the services of counsel of the Board of Education of the West Essex Regional School District, and  
WHEREAS, funds are available for this purpose, and  
WHEREAS, the Local Public Contracts Law (NJSA 40A:11 et.seq.) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids be adopted by a majority of the full Board.  
NOW THEREFORE BE IT RESOLVED, by the Board of Education of the West Essex Regional School district in Essex County approves of the following:
1. The firm of **Fogarty & Hara** of Fair Lawn, New Jersey, 07410 is hereby appointed **Counsel** to the West Essex Regional School District Board of Education with fees of \$175.00 per hour (partner) and \$155.00 per hour (associate).
  2. The appointment is made without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the appointment is made for services performed by a person or persons authorized by law to practice in New Jersey and this procedure is regulated by law.
  3. A copy of this resolution shall be published in The Progress (Parker Publishing) as required by law within ten days of its adoption.
29. To approve non-remote (hazardous route) busing, for the 2021/2022 school year, be provided for the following reasons:  
*There are no sidewalks within ½ mile of the West Essex Regional School District on West Greenbrook Road.*  
*West Greenbrook Road winds and bends into North Caldwell, which is extremely hazardous for walking.*  
*West Greenbrook also intersects with Passaic Avenue (a four-lane highway) which has no sidewalks, yet excessive traffic.*

**West Essex Regional Board of Education**  
**FINANCE– May 24, 2021**

30. To approve **Computer Solutions, Inc.** to provide Software Support to the West Essex Regional School District effective July 1, 2021 through June 30, 2022 at a total annual cost of \$9,360.00.
31. To approve **Phoenix Advisors, LLC**, as the Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record for the West Essex Regional School District, effective July 1, 2021 through June 30, 2022.

32. Pursuant to PL 2015, Chapter 47 the West Essex Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education:

Benefit Analysis, Inc.	Educational Data Services	NJ Orthopaedic Group
Bollinger Student Accident Ins.	Fogarty & Hara. Esq.	New Wave Consultants
Computer Solutions, Inc.	Genesis Ed. Services	Nisivoccia, LLP
Delta Dental	Hackensack UMC	Phoenix Advisors
DiCara Rubino Architects	IMAC	School Alliance Insurance Fund
Duff & Phelps	Morris Essex Ins. Group	SchoolDude
Essex Regional Ed. Svcs. Comm	NJ Advance Media LLC	Sussex County Reg. Trans. Co-op.

These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

33. To approve the use of Capital Reserve monies in the amount of \$1,117,450 to subsidize the **Electrical Service Upgrade at West Essex Middle School** project.
34. To approve the use of Capital Reserve monies in the amount of \$231,335 to purchase **Middle School Classroom Unit Ventilators**.
35. To approve submission of the district's application for the following entitlement grants through the NJ Department of Education, **CRRSA ESSER II Consolidated Sub grant** (1/5/21-9/30/22):

Coronavirus Response & Relief Supplemental	\$142,161
Learning Acceleration	\$25,000
Mental Health	\$45,000

**ROLL CALL:**      Yes:  
                              No:  
                              Abstain:  
                              Absent:



**West Essex Regional Board of Education**  
**BUILDINGS & GROUNDS – May 24, 2021**

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

**CONSENT AGENDA**

Anything placed on this agenda, Items 1 - 2, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

Organization	Priority	Event	Facilities	Date(s)	Fees
J. Cossé's Edge Field Hockey Camp	4	Athletic camp for sending districts	Grass athletic field	Mon-Thurs 06/28-7/01/21	\$300.00
Sticks 'n Kicks	4	Soccer game	Turf field	Saturday 06/26/21	\$300.00
Sticks 'n Kicks	4	Athletic camp for sending districts	Grass athletic field	Mon-Fri 07/26-07/30/21 & 08/02-08/06/21	\$750.00
WE Varsity Baseball & Softball Camp	4	Athletic camp for sending districts	Varsity baseball/softball field	Tues-Fri 07/06-07/09/21 Mon-Thurs 07/12-07/15/21	\$600.00
WE Football Camp/Grand Slam Camps, Inc.	4	Athletic camp for sending districts	Turf field	Mon-Thurs 07/12-07/15/21	\$600.00
WE Wrestling Camp	4	Athletic camp for sending districts	MS gymnasium	Wed-Fri 06/23-06/25/21	\$750.00

2. WHEREAS, the West Essex Regional School District Board of Education (hereinafter referred to as the "Board") advertised for bids for Electrical Upgrades at West Essex Middle School (the "Project");

WHEREAS, on April 20, 2021, the Board received bids for the Project;

WHEREAS, the lowest bid was submitted by Post and Kelly Co., Inc. ("Post and Kelly"), which submitted a base bid price in the amount of \$977,000, together with Alternate No. 1 in the amount of \$24,200, Alternate No. 2 in the amount of \$31,000, Alternate No. 4, which is a deduction in the amount of \$2,500, Alternate No. 6 in the amount of \$26,000, Alternate No. 7 in the amount of \$19,000, and Alternate No. 8 in the amount of \$42,750, for a total contract sum of \$1,117,450;

WHEREAS, the bid submitted by Post and Kelly is responsive in all material respects;

WHEREAS, the Board desires to award the contract for the Project in the total contract amount of \$1,117,450 to Post and Kelly as the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Post and Kelly, for a total contract sum of \$1,117,450, inclusive of the base bid and Alternate Nos. 1, 2, 4, 6, 7, and 8.

West Essex Regional Board of Education  
BUILDINGS & GROUNDS – May 24, 2021

2. (continued)

2. This award is expressly conditioned upon the successful contractor furnishing the requisite insurance certificate and labor and materials/performance bonds as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

ROLL CALL:

Yes:

No:

Abstain:

Absent:

West Essex Regional Board of Education  
PERSONNEL – May 24, 2021

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 47, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To appoint **Melissa Kida**, School Business Administrator, to serve as the **Custodian of District Records** in accordance with the requirements of the Open Public Records Act for the period July 1, 2021 through June 30, 2022.
2. To approve **Melissa Kida**, School Business Administrator, as **Qualified Purchasing Agent**, to make purchases on behalf of the West Essex Regional School District for the period July 1, 2021 through June 30, 2022.
3. To appoint **Amy Brecher, Michelle Gonzalez, and Deanna Lamanna**, to serve as the **Psychological Examiners** for the West Essex Regional School District for the 2021/2022 school year.
4. To appoint **Juliann Hoebee**, Assistant Principal of the High School as **High School Attendance Officer** and **Luisa Tamburri**, Assistant Principal of the Middle School as **Middle School Attendance Officer** for the 2021/2022 school year.
5. To approve the staff members/organizations listed below to serve as **Compliance Officers** in the following capacities for the 2021/2022 school year:

504 Compliance Officers	Anthony Emering(HS)/Dana Leblein(MS)
Lock Out/Tag Out	Taulant Feti
Asbestos Hazard Emergency Response Act	Taulant Feti
Asbestos Management Officer	New Wave Consultants
Right-to-Know	Taulant Feti
Public Agency Contracts	Melissa Kida
Bloodborne Pathogens	New Wave Consultants
Sexual Harassment Officers	Julianne Hoebee/Kimberly Westervelt
Title 9	Anthony Minnella
Integrated Pest Mgmt. Coord.	Taulant Feti
Safety & Health Designee	Taulant Feti
6. To appoint **Taulant Feti**, the Supervisor of Buildings and Grounds, to serve as the **Indoor Air Coordinator**, for the West Essex Regional School District, for the 2021/2022 school year.
7. To appoint **Taulant Feti**, Supervisor of Buildings and Grounds, to serve as the **Chemical Hygiene Coordinator**, for the West Essex Regional School District, for the 2021/2022 school year.
8. To appoint **Juliann Hoebee** to serve as the designated **Affirmative Action Officer** for the West Essex Regional School District for the 2021/2022 school year.

**West Essex Regional Board of Education**  
**PERSONNEL – May 24, 2021**

9. To appoint **Juliann Hoebee**, High School Assistant Principal, to serve as the **Harassment, Intimidation & Bullying (HIB) Officer** in the West Essex Regional School District for the 2021/2022 school year.
10. To appoint **Anthony Emering** to serve as **High School Anti-Bullying Specialist** and **Luisa Tamburri** to serve as **Middle School Anti-Bullying Specialist** for the 2021/2022 school year.
11. To appoint **Anthony Emering** (High School) and **Dana Leblein** (Middle School) to serve as **Substance Awareness Coordinators** in the West Essex Regional School District for the 2021/2022 school year.
12. To appoint **Anthony Emering**, Substance Awareness Coordinator, to serve as the **Liaison to the Division of Child Protection and Permanency (DCPP)** in the West Essex Regional School District for the 2021/2022 school year.
13. To appoint **Anthony Emering**, Substance Awareness Coordinator, to serve as the **District Educational Stability Liaison** in the West Essex Regional School District for the 2021/2022 school year.
14. To appoint **Anthony Emering**, Substance Awareness Coordinator, to serve as the **District Homeless Educational Liaison** in the West Essex Regional School District for the 2021/2022 school year.
15. To approve the following staff members for mileage reimbursement for the 2021/2022 school year according to Policy #3440, effective July 1, 2021:

**Child Study Team**

Amy Brecher      Deanna Lamanna  
Teresa Carr      Taylor Lang  
Michelle Gonzalez      Alyssa Rowen  
Jeanine Whitman

**Central Office**

**Superintendent of Schools** Damion Macioci  
**Business Administrator** Melissa Kida  
Kathleen Straus      Donna Coco  
Simona Pepe

**Substance Awareness Coordinators**

Dana Leblein      Anthony Emering

**Athletic Trainer(s)**

John Mascola  
Kevin Gramata

**Transition Coordinator**

Gabriella Bauer

**Network Administrator**

Michael Johnson

**Instructional Council**

Gregory Aschoff      Stacy Casais      Caesar Diliberto      Gina Donlevie  
Laura Drago      Juliann Hoebee      Jason Lerner      Anthony Minnella  
Lisa Swanick      Luisa Tamburri      Kimberly Westervelt

**Director of Buildings & Grounds** Taulant Feti

**Director of Curriculum & Instruction** Ryan Gupta

**Director of Guidance & Student Personnel Services** Lisa Hulse

**Director of Special Services** Tania Symmons

**Director of Technology** Scott Burrows

16. To approve the letter of resignation from **Karen Hudson** as a Mathematics teacher assigned to West Essex Regional Middle School effective July 1, 2021.

West Essex Regional Board of Education  
PERSONNEL – May 24, 2021

17. To approve the appointment of **Rachel Hall (BA15)** as a School Nurse assigned to West Essex Regional Middle School, effective September 1, 2021, for the 2021/2022 school year, pending receipt of mandatory certification from the state of New Jersey, at an annual salary of \$60,525, which is Step 3 of the 2021/2022 Bachelor's+15 Degree Teacher's Salary Guide.  
**[NOTE:** Ms. Hall replaces Denise Logan, who retired.]
18. To approve the appointment of **Crystal Tremaroli (MA30)** as a Guidance Counselor assigned to West Essex Regional High School, effective September 1, 2021, for the 2021/2022 school year, pending receipt of mandatory certification from the state of New Jersey, at an annual salary of \$71,383, which is Step 7 of the 2021/2022 Master's+30 Degree Teacher's Salary Guide.  
**[NOTE:** Ms. Tremaroli replaces Lauren Cherny, who retired.]
19. To approve **Crystal Tremaroli** to work seven (7) days during the summer, at the discretion of the Superintendent, in preparation for the 2021/2022 school year, which is over and above her assigned duties and contract, at 1/200<sup>th</sup> of the 2020/2021 annual salary guide.
20. To approve the appointment of **Amanda Massaker** as a School Psychologist and Psychological Evaluator in the West Essex Regional School District to provide Child Study Team evaluations, for the 2021/2022 school year, at the rate of \$319.80 per diem, with the days to be assigned at the discretion of the Superintendent of Schools.
21. To approve intermittent days of leave, without pay, for employee **#2941**, for the 2020/2021 school year, and effective June 1, 2021, these intermittent leave days will run concurrently and in accordance with the Federal Family and Medical Leave Act and New Jersey Family Leave Act, as needed, through June 30, 2021.
22. To approve the appointment of **Caroline DaCosta** as World Languages Lead Teacher for the 2021/2022 school year at the amount of \$9,000.
23. To approve the appointment of **Jarrold Cappello** as Special Education Lead Teacher for the 2021/2022 school year at the amount of \$9,000.
24. To approve the appointment of **Toni-Anne Cavallo** and **Bettina Plesnitzer** as Health/Physical Education Lead Teachers for the 2021/2022 school year at the amount of \$9,000, split.
25. To approve the appointment of **Lauren Sommer** as Science Lead Teacher for the 2021/2022 school year at the amount of \$9,000.
26. To approve **Vickie Mirsik** for the position of District Substitute Caller for the 2021/2022 school year with an annual stipend of \$7,988.17.

West Essex Regional Board of Education  
PERSONNEL – May 24, 2021

27. To approve a pool of forty-three (43) summer work days for high school Guidance Counselors, between June 23, 2021 – August 31, 2021, at 1/200<sup>th</sup> of annual contractual salary, with the days to be assigned at the discretion of the Superintendent of Schools.
28. To approve a pool of twelve (12) summer work days for middle school Guidance Counselors, between June 23, 2021 – August 31, 2021, at 1/200<sup>th</sup> of annual contractual salary, with the days to be assigned at the discretion of the Superintendent of Schools.
29. To approve a pool of thirty (30) summer work days for Child Study Team members **Amy Brecher, Teresa Carr, Michelle Gonzalez, Deanna Lamanna, Taylor Lang, and Jeanine Whitman**, between June 23, 2021 – August 31, 2021, at 1/200<sup>th</sup> of annual contractual salary, with the days to be assigned at the discretion of the Superintendent of Schools.
30. To approve a pool of six (6) summer work days for **Michelle Gonzalez, Deanna Lamanna, and Amanda Forte**, between June 23, 2021 – August 31, 2021, if needed, to prepare the WE Connect program for the 2021/2022 school year, at 1/200<sup>th</sup> of their annual contractual salaries, with the days to be assigned at the discretion of the Superintendent of Schools.
31. To approve **Alyssa Rowen** to work up to a total of twenty (20) days in the summer, as a speech therapist in the Extended School Year LLD program and to conduct evaluations and attend IEP meetings, between June 23, 2021 – August 31, 2021, at 1/200<sup>th</sup> of her annual contractual salary, with the days to be assigned at the discretion of the Superintendent of Schools.
32. To approve **Karen Kinsey** as school nurse for the Title I Summer School and Extended School Year programs, effective June 28, 2021 through August 5, 2021, not to exceed 5 hours per day, Monday-Thursday, at the rate of 1/200<sup>th</sup> her annual salary, pro-rated.
33. To approve the appointment of the following English, Mathematics, Science and Social Studies teachers for the Title I Middle School Summer Program, as needed, Monday through Thursday, from June 28, 2021 through August 5, 2021, at the rate of 1/200<sup>th</sup> of annual salary, pro-rated:
- |                  |                    |                    |
|------------------|--------------------|--------------------|
| Paula Arbadji    | Louis Ferrara      | Danielle Purciello |
| Nicolette Culkin | Michael Galioto    | Lanaya Torres      |
| Zlata Danese     | Jenna Maus-Colucci | Jean Zuhl          |
|                  | Cyndy McDonough    |                    |
34. To approve **Gabriella Bauer** for mileage reimbursement, according to Policy #3440, for necessary travel relative to the Structured Learning Experience (SLE) Program for the 2021/2022 school year.

West Essex Regional Board of Education  
PERSONNEL – May 24, 2021

35. To approve the appointment of **Jarrold Cappello** as Head Language and Learning Disabilities Teacher for the Middle School Extended School Year from June 28, 2021 through August 5, 2021.

Teacher	Certification	Hours	Salary
Jarrold Cappello	Teacher of the Handicapped	5 hours <u>per day</u> for Mon-Thurs. total of 23 days	1/200 <sup>th</sup> Annual Salary Pro-Rated

36. To approve the appointment of **Gabriella Bauer** as Head Language and Learning Disabilities Teacher for the High School Extended School Year from June 28, 2021 through August 5, 2021.

Gabriella Bauer	Teacher of the Handicapped	5 hours <u>per day</u> for Mon-Thurs. total of 23 days	1/200 <sup>th</sup> Annual Salary Pro-Rated
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37. To approve the appointment of **Maria Faggiani** as Head Language and Learning Disabilities Teacher for the High School Extended School Year from June 28, 2021 through August 5, 2021.

Maria Faggiani	Teacher of the Students with Disabilities	5 hours <u>per day</u> for Mon-Thurs. total of 23 days	1/200 <sup>th</sup> Annual Salary Pro-Rated
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38. To approve the appointment of **Wendy Fink** as a special education teacher's aide in the Extended School year LLD program at a rate of \$17.50 per hour, 5 hours per day effective June 28, 2021 through August 5, 2021.

39. To approve the appointment of **Mary Longden** as a special education teacher's aide in the Extended School year LLD program at a rate of \$29.80 per hour, 5 hours per day effective June 28, 2021 through August 5, 2021.

40. To approve the appointment of **Robert Faggiani** as a personal aide for Student ID **#TBD** in the Extended School year LLD program at a rate of \$17.50 per hour, 5 hours per day effective June 28, 2021 through August 5, 2021.

41. To approve the appointment of **Alexandra Catalano** as a personal aide for Student ID **#2500924** in the Extended School year LLD program at a rate of \$17.50 per hour, 5 hours per day effective June 28, 2021 through August 5, 2021.

42. To approve the appointment of the following staff members for the summer school in-person support program at the high school, as needed, Monday through Thursday, from June 28, 2021 through August 5, 2021, at the rate of 1/200<sup>th</sup> of annual salary, pro-rated:

Amanda Forte	Michael Galioto	Brittany Miller
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43. To approve **Grace Makowski**, a student at Montclair State University, to complete a 400-hour speech-language pathologist clinical externship, during the 2021/2022 school year, at West Essex Regional Middle School with **Alyssa Rowen**, CST Speech Therapist, pending approval of Memorandum of Agreement between all parties.

West Essex Regional Board of Education  
PERSONNEL – May 24, 2021

44. To approve **Amy Zaniewski**, a student at Montclair State University, to complete a 300-hour per semester clinical internship between September through May, during the 2021/2022 school year, at West Essex Regional High School with **Jonathan Sibilia**, Guidance Counselor, pending approval of Memorandum of Agreement between all parties.
45. To approve the following movement on the guide for the 2021/2022 school year, effective September 1, 2021:

	<u>From</u>	<u>To</u>
Hoebee, Juliann	\$149,223	\$149,223 + \$2,488* <i>*/Longevity – eff. 8/30/21)</i>
Logan-Magnusson, Ryan	MA Step 9 \$71,422	MA15 Step 9 \$73,797
Purciello, Danielle	MA30 Step 13 \$87,302	MA60 Step 13 \$90,133

46. To *amend* **Personnel Motion #12** previously approved at the **March 1, 2021** Board meeting, to read:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
Girls Lacrosse	Bettina Plesnitzer	Head Coach	5	\$10,652 <i>(Pro-rated up to April 18<sup>th</sup>)</i>
	Gianna D’Urso	Assistant Coach	5	7,469 <i>(Pro-rated up to April 18<sup>th</sup>)</i>

47. To approve the following **2020/2021 NJSIAA Season 4\*** Coaching appointments, effective April 19, 2021:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>Girls Lacrosse</u>	Gianna D’Urso	Head Coach	5	\$10,652 <i>(Pro-rated)</i>
	Carissa Franzi	Assistant	5	7,469 <i>(Pro-rated)</i>

**\*[NOTE:** If the Board or the State suspends, restricts, or prohibits the 2020/2021 NJSIAA Season 4, these appointments shall be rescinded and the advisors shall be paid a prorated amount of their stipend, if any, for services actually rendered.]

**ROLL CALL:** Yes:  
No:  
Abstain:  
Absent:



West Essex Regional Board of Education  
CURRICULUM/SPECIAL EDUCATION – May 24, 2021

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 9, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve **Limitless** to provide Extended School Year services to the following out-of-district student from July 7, 2021 to August 6, 2021, at a cost not to exceed \$10,245.00:

Student	Out-of-District School	Tuition
<b>Student ID#2400669</b>	Limitless (Celebrate the Children) 30 Righter Avenue Denville, NJ 07834	Summer Tuition – \$5,645.00 Extraordinary Aide - \$2,300.00 Extended Day - \$1,265.00 Extended Day Aide - \$1,035.00 <b>Total Program Cost - \$10,245.00</b>

2. To approve **Holmstead School** to provide placement to the following out-of-district student from May 19, 2021 through June 30, 2021:

Student	Out-of-District School	Tuition
<b>Student ID#2500906</b>	Holmstead School 14 Hope Street Ridgewood, NJ 201-447-1696	Tuition – \$59,058.00* (May 19, 2021 through June 30, 2021) <b>*Pro-rated for 20 billable days</b>

3. To approve students to participate in **community-based instruction** twice a week visiting different sites for the 2021-2022 school year. Accompanying the students will be classroom teachers: Gabriel Bauer, Maria Faggiani, and Seton Ahearn, a personal aide and/or a classroom aide, as needed. Transportation will be provided by the District.
4. To approve **St. James Church/Sky's the Limit Thrift Store**, 581 Valley Road, Upper Montclair, NJ as a Structured Learning Experience (SLE) job site from July 1, 2021 through June 30, 2022.
5. To approve enrollment of the following Special Education tuition students for the 2020/2021 Extended School Year program:

Sending District	Student ID#	Cost Per Student	Effective Date
Caldwell-W Caldwell	M.A.	\$5,155.91	6/28-8/5/21
Caldwell-W Caldwell	G.F.	\$5,155.91	6/28-8/5/21
Caldwell-W Caldwell	M.G.	\$5,155.91	6/28-8/5/21
Caldwell-W Caldwell	M.V.	\$5,155.91	6/28-8/5/21
Caldwell-W Caldwell	S.W.	\$5,155.91*	6/28-8/5/21

*\*Plus one-to-one aide*

West Essex Regional Board of Education  
CURRICULUM/SPECIAL EDUCATION – May 24, 2021

6. To approve enrollment of the following Special Education tuition students for the 2021/2022 school year:

Sending District	Student ID#	Cost Per Student	Effective Date
Caldwell/W Caldwell	M.A.	\$40,349.00	9/9/2021
Caldwell/W Caldwell	G.F.	\$40,349.00	9/9/2021
Caldwell/W Caldwell	M.G.	\$40,349.00	9/9/2021
Caldwell/W Caldwell	M.V.	\$40,349.00	9/9/2021
Caldwell/W Caldwell	S.W.	\$40,349.00*	9/9/2021
Glen Ridge	M. E.	\$40,349.00	9/9/2021
Glen Ridge	M.R.	\$40,349.00	9/9/2021

\*Plus one-to-one aide

7. To approve the appointment of **Rita Deutsch** as a Learning Disabilities Teacher Consultant in the West Essex Regional School District to provide Child Study Team evaluations at a cost of \$525 per evaluation and \$125 per hour to attend meetings for the 2021/2022 school year.
8. To approve the following hours for curriculum writing for the 2021/2022 school year at the rate of \$54 per hour:

COURSE	TASK	HOURS
AP Environmental Science	Revise	5
AP Research	NEW	10
AP US History I	Revise	5
AP US History II	Revise	5
Biology	Revise	5
Chemistry	Revise	5
Culinary Arts II Honors	NEW	10
English I	Revise	5
Exploratory Cycles: Music 7	Revise	5
Exploratory Cycles: Music 8	Revise	5
Guidance Grades 7-8	NEW	10
Guidance Grades 9-10	NEW	10
Guidance Grades 11-12	NEW	10
MS Orchestra 7	Revise	5
MS Orchestra 8	Revise	5
Multi-Sensory Reading 7	Revise	5
Multi-Sensory Reading 8	Revise	5
Multi-Sensory Reading HS	Revise	5
Orchestra CPA	Revise	5
Social Studies 7	Revise	5
Support Strategies 9	Revise	5
US I	Revise	5
US II	/Revise	5
Woods Technology I CPA	Revise	5
World History	Revise	5

West Essex Regional Board of Education  
CURRICULUM/SPECIAL EDUCATION – May 24, 2021

9. Upon the recommendation of the Superintendent to accept the **Summer Reading List** for grades 7-12.

Enclosures 1CSE – 12CSE

ROLL CALL:    Yes:  
                     No:  
                     Abstain:  
                     Absent:

West Essex Regional Board of Education  
MISCELLANEOUS – May 24, 2021

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 2, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the **Collection and Maintenance of Permitted Pupil Records**, pursuant to district Policy #8330-Pupil Records.
2. To accept the **School Bus Emergency Evacuation Drill Report**, as appended, for a drill conducted on May 24, 2021 in accordance with NJAC 6A:27-11.2, in the West Essex Regional High School bus drop-off/pick-up area, for Routes #1 through #31, under the direct supervision of Luisa Tamburri, West Essex Regional Middle School Assistant Principal.

Enclosure 1M

ROLL CALL:     Yes:  
                      No:  
                      Abstain:  
                      Absent:

The Board President will open the floor to the public for comments on non-agenda items.

Motion to adjourn by \_\_\_\_\_ Seconded by \_\_\_\_\_.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned...\*\*

[NOTE: IF MOVING INTO EXECUTIVE SESSION, INCLUDE THIS: \*\*...and that the Board enters into private session to discuss matters of personnel, negotiations and litigation with the possibility of reconvening to public session to conduct additional business. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.]